

Please read the following conditions of entry carefully before submitting a completed application form.

1. If Hale School (The 'School') offers the signatories to this agreement a place at the School for a student, that offer will be conditional upon timely payment to the School of a non-refundable Endowment Fee, as per the [Fees and Charges Schedule](#). Non-payment of the Endowment Fee to the School will result in forfeiture of the School's offer of a place in the School.
2. Acceptance at one year level of entry does not confer the right to defer entry to another level. Different entry levels must be specifically applied for. There is no automatic movement from one entry level to another.
3. The parent/guardian/carer (Parents) or person(s) responsible for payment of fees shall pay Hale School such fees and charges for the education and maintenance of, and for the supply of goods and services to, their son (the student) as determined by the Board of Governors from time to time.
4. Fees are payable on the due date of the term or semester to which they relate. Other charges are payable on demand and may be subject to alteration from time to time without notice. The Headmaster may refuse permission for the applicant to re-enter the School if any fees or charges for any preceding term remain outstanding.
5. The fees set out in the [Fees and Charges Schedule](#) are exempt from GST.
6. The School if deemed necessary, will undertake a credit check with any schools you have previously associated with.
7. Unless court orders/legal documents state otherwise, parents are jointly and severally liable for all fees, interest and charges stated in each school account for the student to whom this offer has been issued.
8. The Headmaster and/or Head of Admissions must receive one term's notice in writing prior to the withdrawal of a day student or one term's tuition fees will be charged. Boarders, either leaving the School or moving out of boarding, require one term's notice or one quarter of the year's fees will be charged.
9. The School reserves the right to discipline, suspend or expel the student at any time if his behaviour is considered by the Headmaster to be unacceptable.
10. Parents will make good any damage to school property or equipment caused by their son.
11. The School accepts no liability for personal property brought to school by their son.
12. Parents are responsible for ensuring the punctual attendance of their son at the beginning of each term and for his punctual return after any period of leave.

13. Parents must notify the School if their son is to be absent from school for any reason and indicate the period of time he will be absent.
14. The student must wear the appropriate school uniform in good and clean condition and in such a way as to show pride in being identified with the School.
15. All students are bound by rules and regulations as may from time to time be issued by the School. Parents agree to ensure that their son conforms to these rules and regulations.
16. The student is required to participate fully in the School's sporting, physical education and outdoor education programmes. This includes, but is not limited to, compulsory camps and excursions. Exemptions may be permitted only on the relevant medical advice and/or doctor's certificate.
17. The parent(s) have read and understood the Privacy Policy available on the school website.
18. The School Education Act (1999) requires parents to provide "details of any condition of the enrollee that may call for special steps to be taken for the benefit or protection of the enrollee or other persons in the school" (16G). This includes specific details, reports and information on any medical issues (including mental health issues); psychometric testing; cognitive; mobility; vision/hearing; behaviour management; speech and communication and any current court orders including restraining orders. Failure to disclose all such information may jeopardise the applicant's enrolment at the School. Details of special funding or services, which the applicant may receive from an external agency, should be included.
19. It is the responsibility of the parent(s) to read the school policies and to advise and update the School of any changes in their son's health or development, as well as any changes to court orders, family circumstances or contact details.
20. The student's enrolment at the School requires there at all times to be a mutually trusting and cooperative relationship between Parents and the School. Should, in the discretion of the Headmaster, that relationship become irreparably damaged with no hope of resuming a mutually respectful working relationship, the School may terminate these terms and conditions with the parents and as a result, the enrolment of the student will cease.
21. Parent conduct at all times will demonstrate respect, courtesy and consideration toward all members of the School community.

School policies are available via our [website](#).